

# Registration Process for Foreign Students

## STEP 1

**Identify which category the foreign member belongs to.**

**Category #1:** If foreign members work for a US federal government agency, they are treated similarly to US citizen employees, i.e., they may receive training appropriate to their need to meet their agency's mission on a space-available basis. These members would be registered for DAU classes the same way that US students from these same agencies are registered. They would use their agency's class quotas. Their travel funding would come from their service Defense Acquisition Career Management Office or their own agency. Go to [www.dau.mil/registrar/apply.asp](http://www.dau.mil/registrar/apply.asp) to register for a class or find a POC for member's agency.

**Category #2: Security Assistance Program Funded, Foreign Military and US DoD Equivalent Students:** If foreign members work for foreign military or government, they must apply for DAU classes through their country's training officer to the Security Assistance Officer (SAO) in the Office of Defense Cooperation (ODC), Office of Military Cooperation, or the appropriate US representative in the US embassy. **The US Army Security Assistance Training Field Activity (SATFA)**, which is the Executive Agent for foreign students attending DAU classes, will process the student's application through appropriate channels. **See next page for process chart.** **If you are a country SAO or representative in an embassy sponsoring training for your host country, go to [http://disam.osd.mil/intl\\_training/](http://disam.osd.mil/intl_training/) for detailed info on the FMS training process.**

**Category #3:** If a foreign member works for US or foreign defense industry, or is assigned to a US agency on a type of reciprocal agreement between the US and the member's country, the member or his/her representative, should contact DAU first to determine whether this person is eligible to take DAU classes and which method of registering needs to be followed. **Email [industry.registrar@dau.mil](mailto:industry.registrar@dau.mil)**

## Foreign

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## STEP 2

**For Category #2, the following is the general process. Prospective students should plan WELL IN ADVANCE of their desired training date.**

Prospective student should identify several class sections with different dates to allow for the greatest opportunity to get into a class. Goes to own country training officer to request approval for applying for the course. **If you are a country SAO or representative in an embassy sponsoring training for your host country, go to [http://disam.osd.mil/intl\\_training/](http://disam.osd.mil/intl_training/) for detailed info on the FMS training process.**

Student's training officer contacts the US Security Assistance Officer in the Office of Military Cooperation, Office of Defense Cooperation or appropriate MILGROUP within his/her country to request desired DAU training.

### SECURITY ASSISTANCE OFFICER

- Verifies student meets course prerequisites, including English comprehensive level
- Validates training requirement
- Transmits request to SATFA

### US ARMY SECURITY ASSISTANCE TRAINING FIELD ACTIVITY

- Programs training against appropriate security assistance program
- Works quota issue with DAU quota manager if necessary
- Sends training application to DAU via ATRRS

DAU Industry/Non-DoD Registrar approves application

Foreign

